

2020



## *EZ-Route Information Guide*

EZ- Suite

1/1/2020

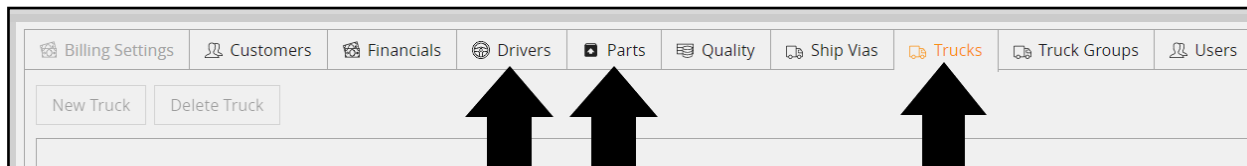
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## Customizing EZ-Route Information

EZ-Route allows you to customize and adjust many components of the program. Below are a few settings that can be adjusted to give you the most accurate information daily.

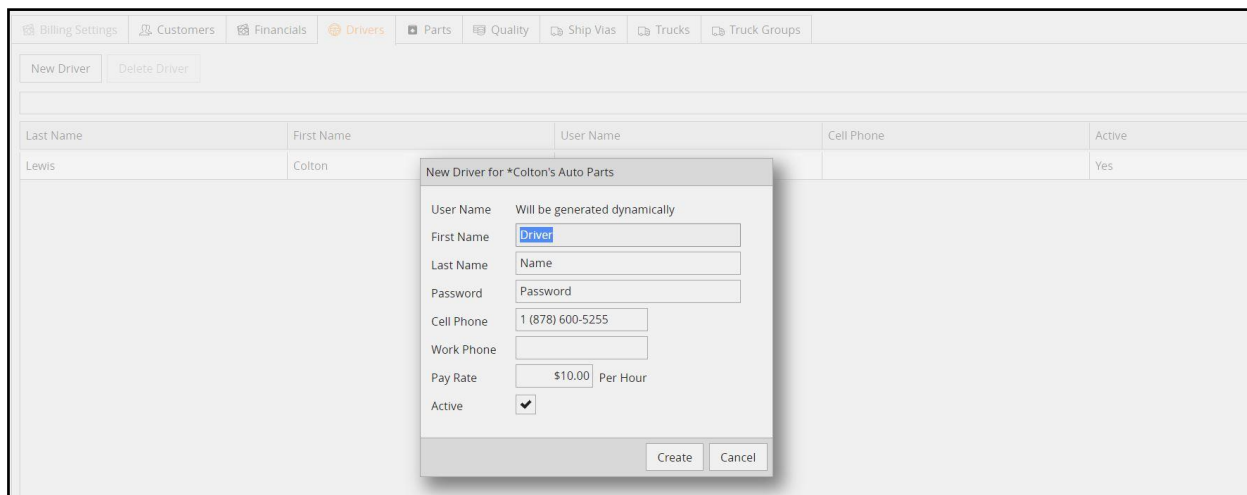
Go to **Settings>Sites>Select your yard to enter the settings.**

**\*Note** Any changes to the settings will require the user to log out and log back in to see the changes.



## Customizing Driver Information

- 1 In the **Drivers** tab you can select a current driver to change information or select **New Driver** to add a new driver.
- 2 When you change driver information or create a new driver, it is important to fill out all the required information. This will help with reporting accuracy.



- 3 When a new driver is created, their **Username** will be automatically created and displayed in the **Username** field.
- 4 **Usernames** will be generated based upon your first and last name.
- 5 (First. Last)
- 6 Passwords can be manually reset by an admin or *EZ-Support*.

## Customizing Part information

- 1 You have the option to add additional stop time when specific parts are being delivered, i.e., Front Clip.
- 2 Select the **Parts** tab and click on **Add Part**.

- 3 Fill out the name of the part in the **Description**.

**\*Note** It is important that the information match your Yard Management System exactly.

- 4 Fill out the inventory or IC number for that part in the **Number** field.
- 5 Fill out the **Stop Time Modifier** with the number of extra minutes you would like to add to a stop when it includes this part type.

## Customizing Truck Information

- 1 In the **Trucks** tab you can adjust individual truck information.
- 2 You will need to contact *EZ-Support* to add or delete any trucks.
- 3 Double click on the truck you would like to edit.

Within the **Edit Truck** window, there are the following options.

- A Options to name a truck, adjust the color of this truck on the map, set a default driver to appear as the driver for this truck daily, and set desired load times and overall loading duration.  
  
**\*Note** If a driver is usually assigned to a truck but you need to temporarily assign a new driver, that can be done from the **Routing** screen and does not need to be changed within the site settings.
  - B Options to modify the starting address as well as the loading address. Click on the **compass** at the end of the search bar and locate the address on the map to update it.
  - C Set default stop times, lunch durations, fuel cost, MPG, and map configuration settings. This is important for reporting accuracy.
- 4 Click **Update** to submit any adjustments or changes. You will continue to adjust trucks over time for average fuel cost and any change in driver.
  - 5 There is also a **Truck Groups** tab in the site settings. Within this tab you can add trucks to similar groupings to make it easier to view multiple trucks quickly while tracking.

## Navigating the Routing Screen

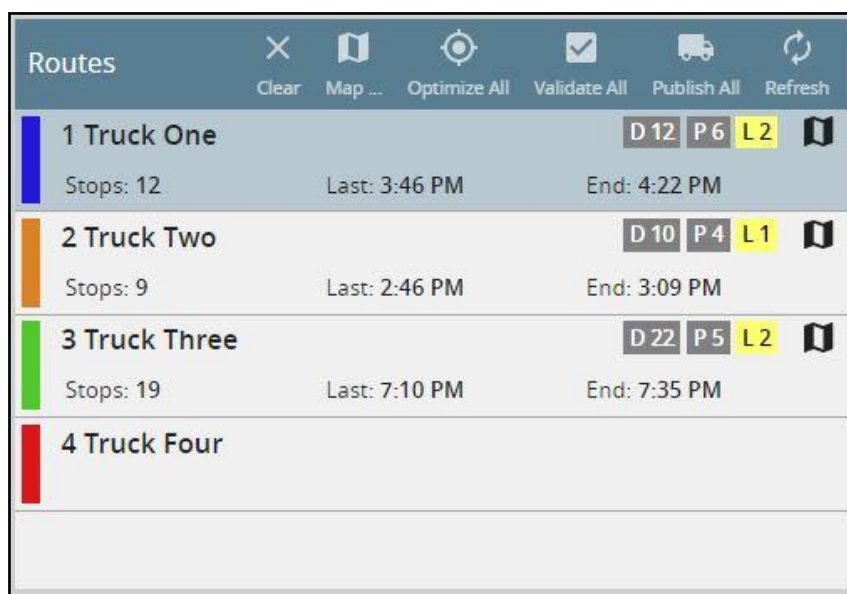
The **Routing** screen is located on the left side of *EZ-Route*. This is where you plan your delivery routes for the day. This screen has four main sections: **Routes**, **Manifest**, **Timeline**, and the **Map**. When deliveries are properly imported, your **Routing** screen will show all the stops for each truck before it leaves for the day.

### Adjusting and Optimizing Route

- 1 You will be able to adjust and fine tune your deliveries here before publishing them for **Tracking**.
- 2 You can change which stops go on each truck and adjust those stops to optimize the driver's time.
- 3 You can move a stop from one truck to another by dragging the stop to the correct spot in the **Timeline** or to the correct truck in **Routing**.

### Routes Section

There are more tools in the title bar of the **Routes** section shown below.



#### Clear

Removes all the stops on any route that has not been published.

#### Map

Allows you to change which truck or groups of trucks are being displayed on the map.

#### Optimize All

Optimizes all trucks to run the most efficient delivery route.

#### Validate All

For yards using *EZ-QC*. **Validate All** will check to make sure all orders have moved to a complete status in **Order Manager**.

#### Publish All

Publishes all truck routes.

#### Refresh

Updates the data in Routing to check for orders that have been sent in.

### Manifest Section

- 1 The **Manifest** section shown below gives you more options in the title bar to edit individual trucks or stops.

- 2 Also, in the **Manifest** section is a quick overview with estimates for delivery costs and other statistics for the selected route. There is also the ability to change the driver for a specific route by clicking on the driver's name in the upper left side.

**Manifest**

Complete Add Stop Clear Reverse Validate Publish Optimize

2 Truck Two : Jimi Hendrix **D 10 P 4 L 1**

Total Miles:	212	Total Sales:	\$4,550.00
Invoices:	4	Total Cost:	\$187.73
Cost/Stop:	\$20.86	Cost/Delivery % of Sales:	0.41%
Expected Duration:	7 hours, 40 minutes		

1 **HERB'S BODY SHOP** 8:17 AM

1952 Harding Highway East  
Marion, Ohio 43302  
1 (740) 387-3539 **D 2**

LF Knee Brett **D**  
LF Knee Brett **D**

- Complete** For *EZ-QC* users. Allows you to manually mark any delivery on the truck as delivered or not delivered.
- Add Stop** Used when an order is imported that was previously delivered through a manual entry. Manually creates a delivery/pickup stop for the selected truck.
- Clear** Used for last minute additions to a route to avoid starting the process over. Removes all stops on the specific truck you have selected.
- Reverse** Completely reverses the order of delivery stops to be last stop to first stop. Used to make more deliveries earlier in the day.
- Validate** For *EZ-QC* users. This checks to make sure all orders have moved to a complete status in **Order Manager**.
- Publish** Individually publishes the selected route.
- Optimize** Optimizes the selected truck to run the most efficient delivery route.

## Delivery, Pickup and Large Part Indicators

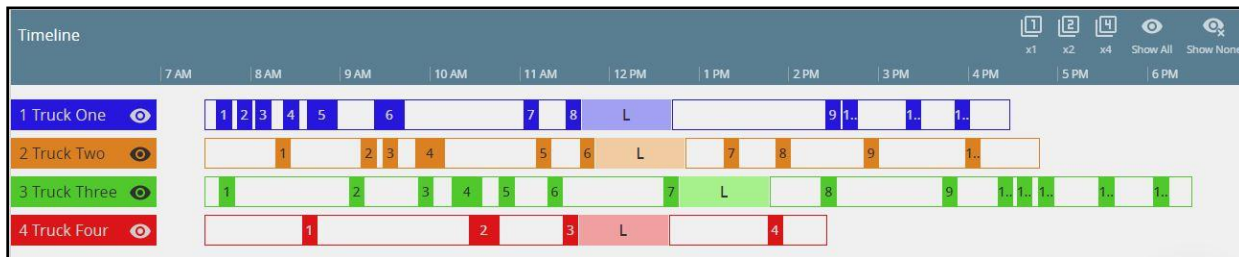
In both the **Routes** and **Manifest** sections there are indicators like the example below. These are visible on each delivery truck and each delivery stop.



- D** Number of total **Deliveries** for an entire route or at an individual stop.
- P** Number of **Pickups** for an entire route or at an individual stop.
- L** Number of designated **Large Parts** which add time to a specific stop.

## Timeline

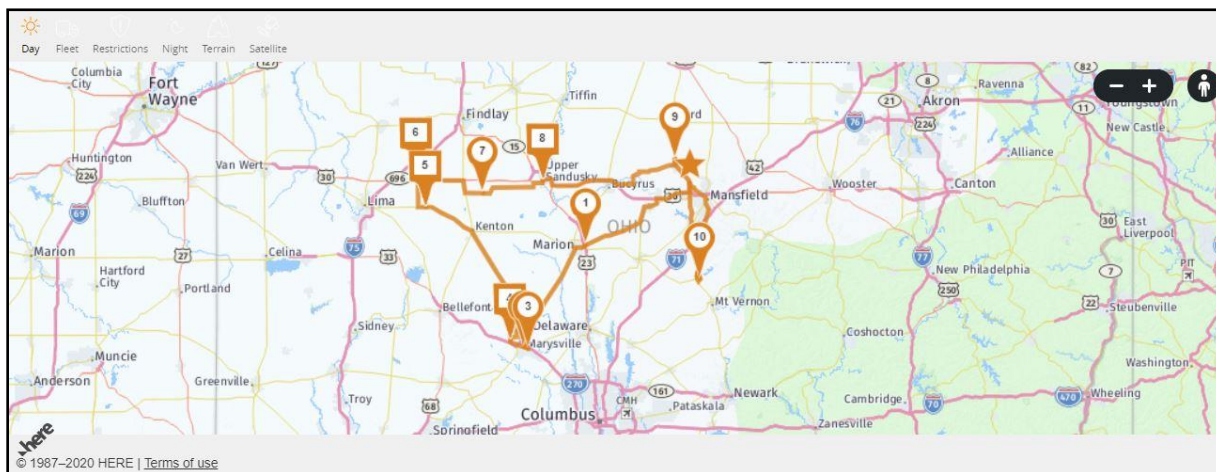
At the bottom right of the **Routing** screen is the **Timeline**. The **Timeline** is a quick way to view, compare or even adjust all your routes and stops.



- 1 At the top right of the **Timeline** window there are a few options to adjust your **Timeline** view of the routes.
- 2 Manually choose which routes you are viewing by clicking on the eye icon in the **Truck Name** listed on the left side.
- 3 Drag and drop stops within a route to optimize driving time and reduce overtime.

## Map

The Map in the **Routing** screen displays your routes and stops.



- 1 In the top left of the Map you can adjust the view of the map.
- 2 You can select **Day Mode** or **Night Mode**, and even change the map style itself.
- 3 In the upper right of the Map you can zoom in or out.
- 4 There is also an option to drop into a street view wherever that is available.
- 5 To see information about a stop, hover over the Map icons.
  - Square** Indicates a **Pickup**.
  - Circle** Indicates a **Delivery**.
  - Star** Indicates **Start/End** point of the route.
  - Arrow** Indicates the current truck location.

## Searching, Modifying and Adding Stops in Routing

### Searching

- 1 Select the yard you are routing using the drop down at the top of the **Routing** screen to select the yard that you are routing followed by a **Type Here to Filter Stops** field.
- \*Note** If you work with multiple locations make sure to double check which yard you are viewing.
- 2 The **Type Here to Filter Stops** field allows you to search all stops for any data shown on the screen. This can include customer names, phone numbers, part types, etc.

### Modifying Stop Address



- 1 A red vertical bar means the address did not import correctly. Click on the red vertical bar to select the address to apply to this stop. Click **Update** to save the address.
- 2 A teal vertical bar means address imported but does not match the address that is in *EZ-Suite*. Hover over the box for more direction.
- 3 A grey vertical bar means you can click anywhere (A) to adjust the address for a stop.



### Modify Stop Position

- 1 If the stop is in the first or last position on the **Manifest**, it will show the **lock** icon. (B)
- 2 The **lock** icon will allow you to a lock a stop in the first or last position.
- 3 If you **lock** the first stop in place, you will then have the option to lock the second stop in place. You can lock as many stops in place as needed.
- 4 You can then optimize all the other stops on a route around the locked one.



## Disable a Stop

- 1 Clicking the (X) will **Disable** a stop. (C)
- 2 You would disable a stop in the case that you no longer are going to make this delivery.

## Adding a Stop

You can manually add a stop to any route.

- 1 Select the route you would like to add a stop to and click the **Add Stop** button in in the **Manifest** section.
- 2 In the **Customer Information** window, select a customer from the drop down in the **Name** field.
- 3 If this is the first time delivering to this customer select **Create New Customer** and follow the prompts. (A)
- 4 Select the position on the route for your new stop (B).
- 5 Select the **Add** icon (C) to add a part and more information about the order to the **Manifest**. See below.

- 6 You can add as many parts and part details to an order as you would like.


- 7 You can also designate a part as a **Pickup** instead of a **Delivery** by checking the **Pickup** box in the **Part Details** section.

## Publishing Routes

- 1 The last step of the routing process is to publish the route. This will allow you to print a manifest and permit your driver to log in.

### \*Important Notes

- Selecting the correct date is especially important.
  - If you publish a route incorrectly you will need to completely restart the routing process and publish for the correct date.
  - If there is a route already published for a specific date you will completely replace and overwrite the previously published route.
- 2 Publishing multiple routes can be done with the **Publish All** button found in the **Routing** section of the **Tracking** screen.
  - 3 Publishing an individual route can be done by selecting the route and clicking the **Publish** button in the **Manifest** title bar.

<p><b>Publish Route</b></p> <p>Date <input type="text"/> </p> <p><input type="button" value="Publish"/> <input type="button" value="Cancel"/></p>	<p><b>Publish Results</b></p> <p>1 route successfully published. Would you like to print the manifest now?</p> <p><input type="button" value="Yes"/> <input type="button" value="No"/></p>
--	--

- 4 Select to publish one or all the routes.
- 5 Select the correct delivery date.
- 6 The option to print the manifest for the published routes appears.
- 7 You will also be able to print manifests in the **Tracking** screen.

## Navigating the Tracking Screen

The **Tracking** screen is located on the left side of *EZ-Suite*. This is where you can view and adjust your routes once they have been published. You can select a past date to view past data or view live drive information as the trucks are actively delivering parts.

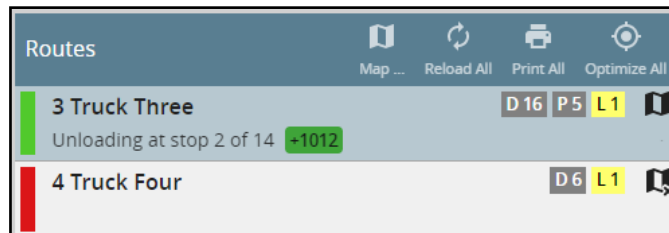
### Tracking Screen Overview

- 1 In the **Tracking** screen make sure you have selected the correct yard across the top of the tracking screen.
- 2 Select the correct date in the upper right of the screen.
- 3 Using **Type Here to Filter Routes** will search the entire **Tracking** screen for any delivery data that matches the search criteria.

### Routes Section

- 1 The **Routes** section is in the upper left part of the **Tracking** screen.
- 2 This section will show all the routes that have been published for the selected date.
- 3 There is a quick update on the current progress of each route under the route name.

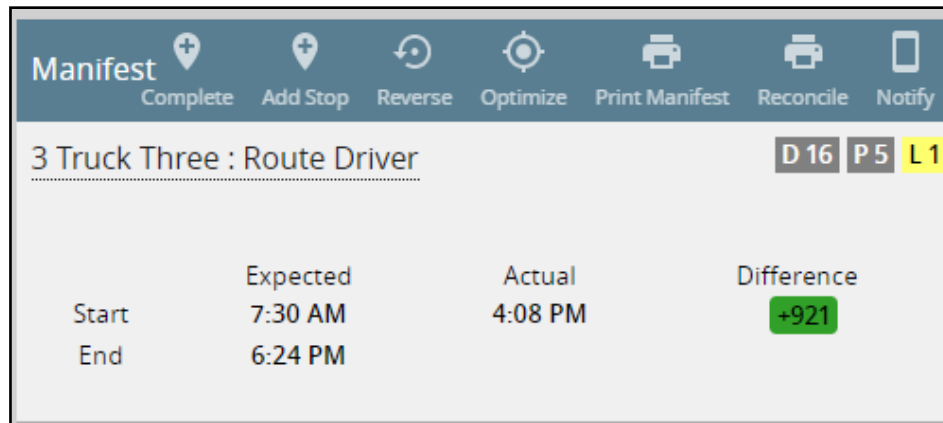
Across the **Routes** title bar there are a few options for that route or group of routes.



<b>Map</b>	Allows you to adjust the map view to see specific routes or groups of routes.
<b>Reload All</b>	Refreshes the data in tracking to check for any newly published information.
<b>Print All</b>	Prints the manifest for each route.
<b>Optimize All</b>	Reorganizes the stops on each route to optimize it for time.

### Manifest Section

- 1 The **Manifest** section is in the lower left side of the **Tracking** screen.
- 2 This shows more in-depth information for a specific route and for each specific stop including the name of the driver and the projected **Start/End** times for the route compared to the actual **Start/End** times.



Across the **Manifest** title bar there are options for that specific route.

**Complete** Allows you to manually complete specific stops, parts, or entire routes.

**Add Stop** Allows you to manually add a stop to a route.

See **Adding a Stop** in [Navigating the Routing Screen](#) information above.

**Reverse** Reverses the order of remaining incomplete stops on a route.

**Optimize** Reorganizes incomplete stops on a selected route to be run most efficiently.

**Print Manifest** Prints the manifest for the selected route.

**Reconcile** Prints a current reconciliation report for the selected route.

**Notify** Allows you to manually notify customers of their estimated delivery times once the route has been published.

- 1 In the **Manifest** section is a quick overview with estimates for delivery costs and other statistics for the selected route.
- 2 There is also the ability to change the driver for a specific route by clicking on the driver's name in the upper left side.
- 3 Within that route's **Manifest**, each stop displays live information regarding that stop.

**1 BEER ROAD WAREHOUSE**  
1 (888) 888-8888 P 3

Expected Arrival: 7:39 AM  
Actual Arrival: 4:08 PM +930  
Stop Duration: 4 min +6  
Departure: 4:12 PM +936

Notes: Pick up rear axle for invoice 467596  
Pick up rear axle for invoice 467620  
Pick up front door and front bumper invoice 467613

**COMPLETE**

Pick up front door and front bumper P  
✓ Unknown Part P  
✓ Unknown Part P

**2 PRECISION ALIGNMENT**  
1 (740) 369-8660 D 1

Expected Arrival: 5:04 PM  
Actual Arrival: 4:12 PM +1491

Air cleaner box Brett D

- On the left-hand side of the stop you will see a quick indicator for what has happened at this stop, in the above example the first stop is **Complete**, and the driver is currently **On Site** at stop two.
- In the upper right corner of a completed stop you will see indicators if the driver has added notes, photos, or both. In stops that are not yet completed you will see the **Expected Arrival** time displayed.
- Each stop displays an **Expected Arrival** time, whether it be in the top right corner of stops that have not yet been completed, or centrally located on **Complete** or **On-Site** orders.
- As a *driver* uses his EZ Route app to deliver parts, it will keep track and update time stamps for the **Actual Arrival** time, the **Stop Duration**, and **Departure** time. To the right of each of these times will be a positive or negative number displayed that indicates you are “x” minutes ahead of schedule on that specific stop, or “x” minutes behind.
- Each part being delivered or picked up will be listed across the bottom of an order, and when it is checked as complete on the EZ Route app the order will display a check mark next to that part.

**\*Note** that you can double click on any stop in the Manifest to view more information about that stop.

## Route Tracking Points Window

There is a **Route Tracking Points** window at the bottom right of the **Tracking** screen that displays location information for the selected route, including the time recorded, estimations of latitude, longitude, overall location accuracy, speed, and direction.

### Map

The Map is in the upper right section of the **Tracking** screen.



- 1 In the top left of the Map you can adjust the view of the map.
- 2 You can select **Day Mode** or **Night Mode**, and even change the map style itself.
- 3 In the upper right of the Map you can zoom in or out.
- 4 There is also an option to drop into a street view wherever that is available.
- 5 To see information about a stop, hover over the Map icons.

**Square** Indicates a **Pickup**.  
**Circle** Indicates a **Delivery**.  
**Star** Indicates **Start/End** point of the route.  
**Arrow** Indicates the current truck location.

## Searching, Modifying and Adding Stops in Tracking

### Searching

- 1 Across the top of the **Tracking** screen there is a drop down to select the yard that you are routing followed by a **Type Here to Filter Stops** field.

**\*Note** If you work with multiple locations make sure to double check which yard you are viewing.

- 2 The **Type Here to Filter Stops** field allows you to search all stops for any data shown on the screen including customer names, phone numbers, part types, etc.
- 3 Within the **Manifest** window there are a few options to modify a stop that has not yet been completed.



## Modifying Stop Address

- 1 Click anywhere in the vertical gray bar to adjust the address for a stop. (A)

## Modifying Stop Position

- 1 If the stop is in the first or last position on the **Manifest**, it will show the **lock** icon.
- 2 This icon allows you to lock a stop in the first or last position. You can then optimize all the other stops on a route around the locked one. (B)

## Disable a Stop

- 1 Selecting **X** will **Disable** a stop. (C)
- 2 You would disable a stop if you no longer are going to make this delivery.

**\*Note** if a driver disables a stop within the *EZ-Route* app it is important that you **DO NOT** disable the stop again via *ez.delivery*. Doing so can cause a route to crash.

## Adding a Stop

You can manually add a stop to any route.

Add Stop for 1 Truck One

**Customer Information**

Name  **A** [Create New Customer](#)

Phone

Address

**Route Position**

Position Stop ...  **B**

**Orders** **C** +

Order	Invoice	PO	RMA	Deliveries	Pickups
-------	---------	----	-----	------------	---------

Add Cancel

- 1 Select the route you would like to add a stop to and click the **Add Stop** button in the **Manifest** section.
- 2 In the **Customer Information** section (A), select a customer from the drop down in the **Name** field.
- 3 If this is the first time delivering to this customer select **Create New Customer** and follow the prompts.
- 4 Select the position on the route for your new stop (B).

- 5 Select the **Add** icon (C) to add a part and more information about the order to the **Manifest**. See below.

**Edit Order**

**General Information**

Order Number:  Delivery Ticket Number:

Invoice Number:  Salesperson:

PO Number:  COD Amount:

BMA Number:  Net Total:

Credit PO Number:

Notes:

**Part Details**

Year	Model	Description	Tag #	Stock #	Pickup
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

Update Cancel

- 6 You can add as many parts and part details to an order as you would like.
- 7 You can also designate a part as a **Pickup** instead of a **Delivery** by checking the **Pickup** box in the **Part Details** section

## Using the *EZ-Route* Mobile Application

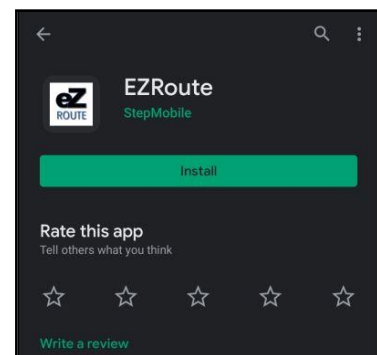
*EZ-Route's* mobile application is a crucial part of how *EZ-Route* operates. Keeping drivers informed about how to use *EZ-Route* properly will improve the accuracy of the data you receive.

*EZ-Route* is available as a mobile app in the Google Play Store and on the Apple App Store.

### Downloading *EZ-Route*

#### Google Play Store

Search *EZ-Route* and select the app that is created by Step Mobile.



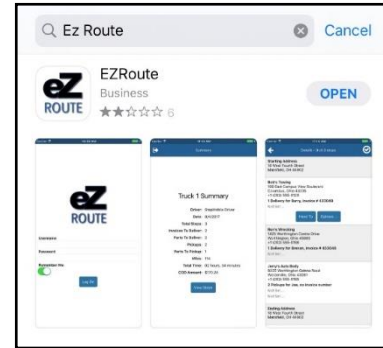


## Apple App Store

Search *EZ-Route* and select the app that is created by Step Mobile.

**\*Note** that *EZ-Suite* Apps are most frequently updated in the Google Play Store.

Android devices are recommended for ease of updates.

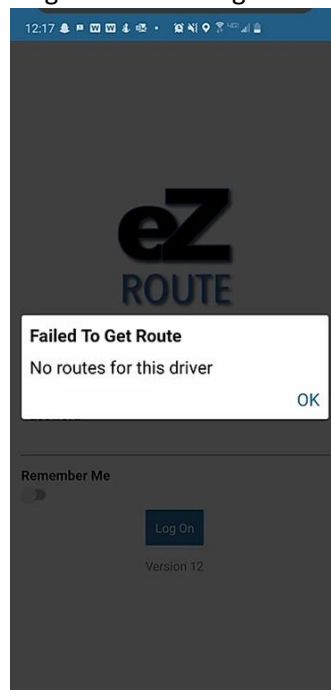


## Logging In

To log in to *EZ-Route* a driver will need three things.

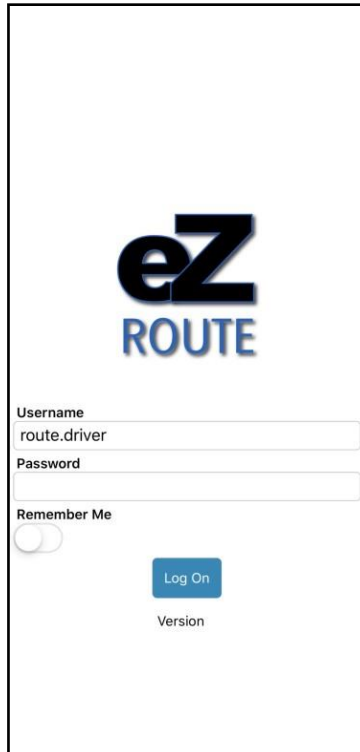
- 1 Username
- 2 Password
- 3 A published route with this driver assigned to it

To assign a driver to a route, click on the current driver's name or **No Driver** to assign. Drivers without a route assigned will get the following error.



## Using the *EZ-Route* Mobile App

- 1 Open *EZ-Route* on your mobile device and enter your Username and Password.  
 Username format    First Name.Last Name  
 Passwords            Set by yard admin under the **Drivers** tab.



The login screen features the EZ-Route logo at the top. Below it are input fields for 'Username' (containing 'route.driver') and 'Password'. A 'Remember Me' toggle switch is present. A blue 'Log On' button is centered below the password field. At the bottom, the text 'Version' is displayed.

Username  
route.driver

Password

Remember Me

Log On

Version



The summary screen displays route information for '3 Truck Three Summary'. It lists driver, date, total stops, invoices to deliver, parts to deliver, pickups, parts to pickup, miles, total time, and COD amount. A 'View Stops' button is at the bottom.

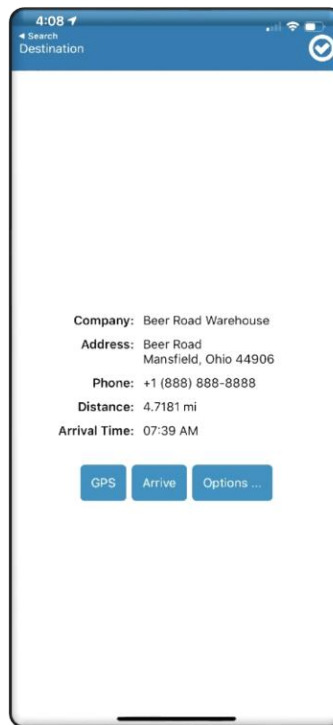
4:07

Summary

3 Truck Three Summary

Driver: Route Driver  
Date: 4/8/2020  
Total Stops: 14  
Invoices To Deliver: 11  
Parts To Deliver: 16  
Pickups: 5  
Parts To Pickup: 3  
Miles: 323  
Total Time: 10 hours, 54 minutes  
COD Amount: \$1350.00

View Stops



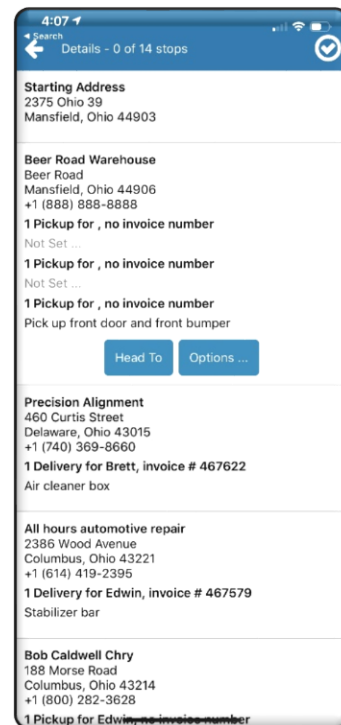
The destination screen shows company and address details for 'Beer Road Warehouse'. It includes phone, distance, arrival time, and buttons for 'GPS', 'Arrive', and 'Options ...'.

4:08

Destination

Company: Beer Road Warehouse  
Address: Beer Road  
Mansfield, Ohio 44906  
Phone: +1 (888) 888-8888  
Distance: 4.7181 mi  
Arrival Time: 07:39 AM

GPS Arrive Options ...



The details screen shows a list of stops for '0 of 14 stops'. Each stop includes starting address, location name, address, phone, and pickup/delivery details. Buttons for 'Head To' and 'Options ...' are provided for each stop.

4:07

Details - 0 of 14 stops

Starting Address  
2375 Ohio 39  
Mansfield, Ohio 44903

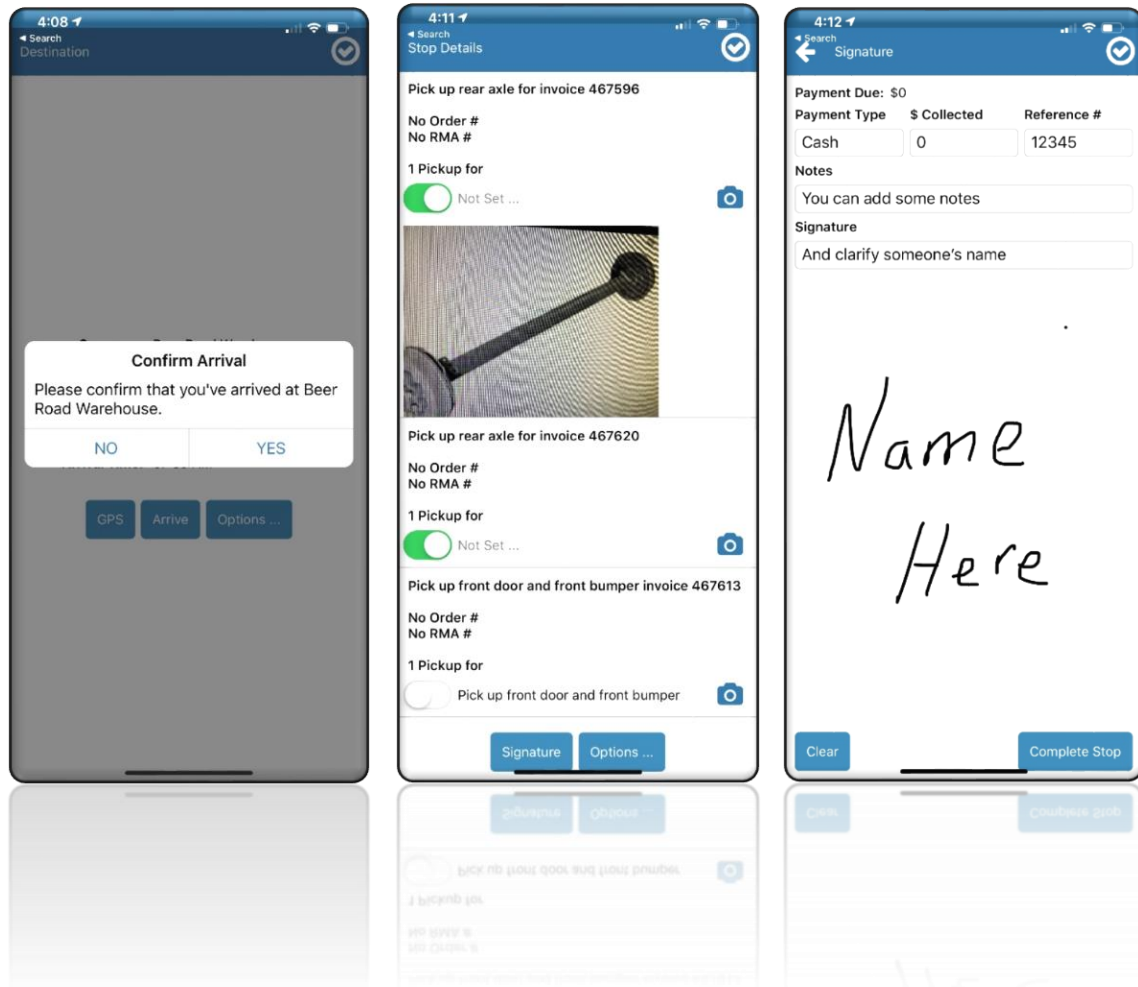
Beer Road Warehouse  
Beer Road  
Mansfield, Ohio 44906  
+1 (888) 888-8888  
1 Pickup for , no invoice number  
Not Set ...  
1 Pickup for , no invoice number  
Not Set ...  
1 Pickup for , no invoice number  
Pick up front door and front bumper  
Head To Options ...

Precision Alignment  
460 Curtis Street  
Delaware, Ohio 43015  
+1 (740) 369-8660  
1 Delivery for Brett, invoice # 467622  
Air cleaner box

All hours automotive repair  
2386 Wood Avenue  
Columbus, Ohio 43221  
+1 (614) 419-2395  
1 Delivery for Edwin, invoice # 467579  
Stabilizer bar

Bob Caldwell Chry  
188 Morse Road  
Columbus, Ohio 43214  
+1 (800) 282-3628  
1 Pickup for Edwin, no invoice number

- 2 Once you have successfully logged in to *EZ-Route* you will see the **Summary** of the route you are about to run. You can select **View Stops** to look over your **Manifest** and **Head To** your first stop.
- 3 After selecting **Head To**, you will see general stop information and choices of **GPS**, **Arrive** or **Options**.
- 4 Selecting **GPS** opens GPS navigation on your device to route you from your current location to the address of the customer.
  - For the initial launch of *EZ-Route* on a device, you will be prompted to select a default GPS.
  - If you would like to change the selected GPS app, uninstall *EZ-Route*, and reinstall it. The next route run with this device will be prompted to select the new GPS as default.
- 5 Selecting **Arrive** prompts you to confirm your arrival.
  - Once you have confirmed your arrival, you will see an overview of the **Stop Details** and all the **Pickups** and **Deliveries** to be made there.
  - Make sure each delivered or picked up part is checked as complete, which is the default.
  - You can also add individual photos or notes for these parts.
  - Select **Signature** to collect information regarding the stop including **Payment** information, **Reference #**, **Notes** and confirmation **Signature**.



- 6 After you have collected all the necessary photos and signature information, select **Complete Stop** to return to the overview of your **Manifest**. Then you start the process of heading to your next stop.
- 7 There are choices of **Options** within the **Manifest**, **Destination**, and the **Stop Details**.
  - Options in the Manifest and Destination windows allow you to **Cancel** or **Postpone Stop Until Later Today**.
  - Options in the **Stop Details** window allow you to update **Customer Site** Location.
- 8 The final stop on your **Manifest** is arriving at your home location.
  - It is especially important that each day drivers continue to use *EZ-Route* until the entire route has been completed and the driver has been automatically logged out of his app.
  - Once a driver confirms they have arrived at the home location they will be prompted to exit *EZ-Route*.
  - If a driver does not complete his route it will cause data to not be fully submitted and will impact the accuracy of tracking times.

Additional Stop Options
Cancel Stop
Postpone Stop Until Later Today
Cancel

- Try to set a routine of checking that drivers have fully completed their routes each day.
- If a change is made to a route while the driver is out delivering, they will see a prompt on their screen that their Route has been updated.

**Updated Route**

Updates have been made to your route on the server. The screen will now update accordingly.

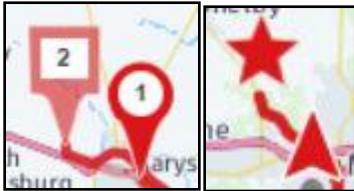
OK

## *EZ-Route* Key Terms and Definitions

<b>Add Stop</b>	Manually creates a delivery stop for the selected truck route.
<b>Clear</b>	Removes all the stops on any route that has not been published.
<b>Complete</b>	Allows you to manually mark any order on the truck as completed.
<b>Map</b>	Allows you to quickly change which truck or groups of trucks are being displayed on the map.
<b>Notify</b>	Provides a tool for you to manually notify end customers of their estimated delivery times once the route has been published.
<b>Optimize All</b>	Reorganizes the stops of all trucks to run the most efficient delivery routes.
<b>Optimize</b>	Reorganizes the stops of the selected truck to run the most efficient delivery route.
<b>Print All</b>	Prints all manifests for all routes.
<b>Print Manifest</b>	Prints the manifest for the selected route.
<b>Publish All</b>	Publishes all truck routes in <b>Routing to Tracking</b> .
<b>Publish</b>	Publishes the selected route in <b>Routing to Tracking</b> .
<b>Reconcile</b>	Prints a current reconciliation report for the selected route.
<b>Refresh</b>	Updates the data in <b>Routing</b> to check for orders that have been sent in.
<b>Reverse</b>	Completely reverses the order of delivery stops to be last stop to first stop.
<b>Validate All</b>	For yards that are using <i>EZ-QC</i> . <b>Validate All</b> will check to make sure all orders have moved to a complete status in <b>Order Manager</b> .
<b>Validate</b>	For yards that are using <i>EZ-QC</i> . <b>Validate</b> will check to make sure all orders have moved to a complete status in Order Manager.



- D** is the number of total **Deliveries** for an entire route or at an individual stop.  
**P** is the number of **Pickups** for an entire route or at an individual stop.  
**L** is the number of designated **Large Parts** which add time to a specific stop.



- Square** Indicates a **Pickup**.  
**Circle** Indicates a **Delivery**.  
**Star** Indicates **Start/End** point of the route.  
**Arrow** Indicates the current truck location.